



"The City With a Heart"

Larry Franzella, Mayor
Irene O'Connell, Vice Mayor
Rico E. Medina, Councilmember
Jim Ruane, Councilmember
Ken Ibarra, Councilmember

MINUTES

CITY COUNCIL REGULAR MEETING

December 11, 2007

7:00 p.m.

1. CALL TO ORDER: THIS IS TO CERTIFY THAT The San Bruno City Council met in regular session on December 11, 2007 at the San Bruno Senior Center, 1555 Crystal Springs Road. The meeting was called to order at 7:03 p.m.

Mayor Franzella thanked the San Bruno Garden Club for the beautiful flower arrangement.

2. ROLL CALL/PLEDGE OF ALLEGIANCE: Presiding was Mayor Franzella with Vice Mayor O'Connell and Councilmembers Ruane, Medina and Ibarra in attendance. Recording by Clerk Bonner. **Fire Chief Dan Voreyer** led the Pledge of Allegiance.

3. ANNOUNCEMENTS:

Mayor Franzella announced there is no City Council Meeting on the fourth Tuesday in December. The next Regular City Council Meeting will be held on January 8, 2008.

4. PRESENTATIONS:

City Manager Jackson asked **Fire Chief Voreyer** and Millbrae's **Fire Chief Haag** to step forward as she presented an Award from the International City/County Management Association for Community Partnership Program Excellence to the City of San Bruno, received by **Mayor Franzella**. This joint award was given to Millbrae, Brisbane, Burlingame, San Bruno and Hillsborough for cost efficient service delivery. **Mayor Franzella** thanked staff and the Fire Chiefs for their fine work in receiving this national award for the City of San Bruno.

5. REVIEW OF AGENDA:

Mayor Franzella moved Item 11.a. to follow the Consent Calendar.

6. APPROVAL OF MINUTES: Meeting of November 13, 2007, approved as submitted.

7. CONSENT CALENDAR:

a. **Approve:** Payroll of November 25, 2007.

b. **Approve:** Accounts Payable of November 19, 2007.

M/S Ibarra/Medina to approve the consent calendar and passed with all ayes.

11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:

a. Receive Oral Annual Report from Personnel Board. (moved forward)

Boardmember Dave Thomas acknowledged the twenty-six years Ken Pfeifer served on the Board. He outlined the Board's duties and accomplishments over the last year and highlighted the new job announcement fliers the Board developed. **Mayor Franzella** thanked the Board for the work they have done and, on behalf of the Council, acknowledged the years Ken served on the Board and presented a Certificate of Achievement to Ken's widow, Vicky. **Boardmember Anna Marie Jones** added her thanks and said Ken never missed a meeting, an interview or a testing.

8. PUBLIC HEARINGS: None.

9. CONDUCT OF BUSINESS:

a. Receive Oral Report and Review the Proposed Policy Changes for the General Plan Update.

Community Development Director Akin gave a broad overview of what the intent of the General Plan is as well as going over some specific policies found within all the elements of the General Plan.

Councilmember Ibarra asked how do we market? **Community Development Director Akin** said on a day-to-day basis his department would work on ways to develop along El Camino Real. He said he knew there are property owners who have been waiting for this General Plan to develop their properties to a higher and better use. He said getting it on the website would be a way of getting the information out to the public. **Councilmember Ibarra** asked if there were symposiums or seminars that developers can attend? **Community Development Director Akin** said there is the Urban Land Institute as well as the many contacts that have been developed with the developers over the years.

b. Adopt Resolution Terminating Public Emergency at Hillside Behind 1400 Block Claremont Drive.

Interim Public Works Director Chambers said the work was completed during the first week of December.

Councilmember Ruane introduced the resolution for adoption and passed with a unanimous vote.

c. Receive Oral Report from the City Clerk on Attendance at the City Clerk's Association Election Law Seminar.

City Clerk Bonner gave an overview of the seminar and shared the many classes that were relevant to improving the knowledge of her job.

d. Adopt Resolution Authorizing the City Manager to Execute a Contract with Kennedy/Jenks Consultants in the Amount of \$99,000 for the SCADA for Wastewater Facilities Project.

Interim Public Works Director Chambers introduced **Deputy Public Works Director Howard** who explained SCADA and gave an overview of the staff report and asked for approval.

Councilmember Ruane asked if this was pretreatment application or an internal efficiency for our own system. **Deputy Public Works Director Howard** said it was internal.

Councilmember Medina asked what types of checks and balances are in place with the software? **Deputy Public Works Director Howard** said there are heavy firewalls.

Councilmember Ibarra asked why it has taken so long? **Deputy Public Works Director Howard** said there was a problem on how to develop the project.

Councilmember Ibarra asked if stormwater had SCADA? **Deputy Public Works Director Howard** said San Bruno doesn't own the stormwater station, it would be the County's job.

Councilmember Ruane introduced the resolution for adoption and passed with a unanimous vote.

e. Adopt Resolution Authorizing the City Manager to Execute a Contract with JF Pacific Liners in the amount of \$184,000 for the Sanitary Sewer Condition Assessment Project.

Interim Public Works Director Chambers introduced **Deputy Public Works Director Howard** who gave an overview of the staff report and said staff would come back to Council when this contract is up for renewal.

Councilmember Medina said the staff report alluded to an annual renewal approved by the City Manager, and he asked Council be given annual updates to know the status and updates of what has been viewed. **Deputy Public Works Director Howard** concurred.

Councilmember Ibarra cited the \$184,000 being only part of a million dollar contract. He said on a five-year plan, Council should know where the priorities are with the sanitary sewer. He asked if it was necessary to have a video of every foot of our sanitary sewer? **Deputy Public Works Director Howard** gave an illustration of a sewer line in Modesto, which was a hundred years old. When they ran the line through it, they discovered it was like brand new. He said sometimes when you think something is bad, it can be good; in other instances, it can be reverse.

Councilmember Ibarra asked why there was only one bid? **Deputy Public Works Director Howard** said after talking with other companies, this company made the most sense.

Councilmember Ibarra introduced the resolution for adoption and passed with a unanimous vote.

f. Adopt Resolution Authorizing the City Manager to Execute a Contract with U-CON Systems Corporation in the amount of \$25,676, for the Fuel Pump Security System Project.

Interim Public Works Director Chambers reviewed the staff report and briefly explained the planned monitoring of the fuel pump

Councilmember Medina asked if there is a card used that identifies the department? **Interim Public Works Director Chambers** said it is a handwritten documented log.

Councilmember Medina referenced the \$25,000 earmarked in the Capital Improvements budget and also said if there was a camera (well-lit) in the area it could identify who ever used the fuel pump. He stated incurring a \$2000 annual fee because of having the software, how long would this service would last, and will there be upgrades and, who would be monitoring it? **Interim Public Works Director Chambers** said there is \$26,000 available for the actual purchase; the annual cost would be folded into the annual operations cost for the garage. She said the garage would oversee this information and between the garage and finance some analysis would be able to be done which has not been done before. She said the \$2000 fee is a modest cost and includes an updated analysis from the software vendor. **Councilmember Medina** asked if the vendor would be available to us as an IT to service. **Interim Public Works Director Chambers** said this vendor would stand separate from our own IT department.

Councilmember Ibarra asked if there was a security problem. **City Manager Jackson** said there are two fuel pumps secured by a padlock, not monitored in any continual way. She said she viewed it is an honor system where recordings are made in a notebook, which is difficult and cumbersome. There are two primary purposes of this system, one to provide reasonable level of security, secondly to provide information and quantative data that can be used on an ongoing basis.

Vice Mayor O'Connell asked if the system went down, would people still be able to get gas and is there a provision in the contract their IT people can get the system back up and running? **Interim Public Works Director Chambers** said she believed the system could be overridden to pump the gas and she said she would confirm.

Councilmember Medina remembered using the handwritten document log, which had been done for years. He said other than getting data, is it security or was there a better log mechanism, maybe a camera. **Interim Public Works Director Chambers** said the answer is very much the data in a simple system.

Councilmember Medina asked if Public Works, at budget time could supply the allocation of each department's. He said if there is a drop or spike in consumption, annually, Council could see where the consumption is going. **Interim Public Works Director Chambers** concurred.

Councilmember Ibarra asked if Police uses these Pumps and questioned the use of only \$150,000. **Interim Public Works Director Chambers** said yes and she would check.

Councilmember Ibarra introduced the resolution for adoption and passed with a unanimous vote.

g. Receive Report and Adopt Resolution Confirming the City Manager's Authorization to Approve the Fiber Lease Agreement with Google, Inc.

City Attorney Thompson reviewed the staff report and reported the risk to the City is relatively low. She said in the original contract there was a \$100,000 cap. The cable director went back and renegotiated that provision and got the cap down to \$10,000. She asked the contract be reconfirmed for approval.

Councilmember Medina expressed his appreciation for looking into his concerns and said the two weeks were well spent.

Councilmember Medina introduced the resolution for adoption and passed with a unanimous vote.

10. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: None.

11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:

- a. Receive Oral Annual Report from Personnel Board (moved to follow 7.b.)
- b. Appointment of Citizens to Traffic, Safety & Parking Committee, Personnel Board and Park and Recreation Commission.

Mayor Franzella said there were two vacancies on the Personnel Board.

Councilmember Ibarra nominated Ed Fuentes, **Vice Mayor O'Connell** made a second.

Councilmember Ruane nominated Ed Comerford, **Councilmember Medina** made a second.

Mayor Franzella asked if there were any other nominees; hearing none he asked for a vote, passed with all ayes, he declared Ed Fuentes and Ed Comerford to the Personnel Board.

Mayor Franzella said there was one vacancy on Traffic, Safety & Parking.

Vice Mayor O'Connell nominated Tom Hamilton, **Councilmember Medina** made a second.

Mayor Franzella asked if there were any other nominees; hearing none, he asked for a vote, passed with all ayes, he declared Tom Hamilton to the Traffic, Safety & Parking Committee.

Mayor Franzella said there was vacancy on the Park and Recreation Commission.

Councilmember Ibarra nominated Phillip Cui.

Councilmember Ruane nominated Stephan Marshall, **Councilmember Medina** made a second.

Mayor Franzella asked if there were any other nominees; hearing none, he asked for a vote for Stephan Marshall and received four ayes, he declared Stephan Marshall to the Park and Recreation Commission.

12. COMMENTS FROM COUNCIL MEMBERS:

Mayor Franzella said a letter in support was sent out today to a request from the Peninsula Traffic Congestion Relief Alliance requesting the City support Sam Trans grant application to MTC for senior transportation.

Vice Mayor O'Connell reminded the public of the Holiday Lights Program and it will be aired on Channel 11 on Christmas Eve, Christmas Day and New Year's Day. She said the task force would be going around to take pictures this week and weekend.

Councilmember Medina thanked Chief Voreyer for his services to San Bruno.

13. CLOSED SESSION:

Closed Session to Provide Direction to Legal Counsel Regarding *Welch v. City of San Bruno and Patel*, San Mateo Superior Court, Civil Case No. 46-2615 (litigation regarding alleged property damage) (Cal. Gov't Code Section 54956.9(a)). Councilmember Ruane excused himself from participating because he owns a property on London Ct.

14. ADJOURNMENT: Mayor Franzella wished everyone a happy holiday and healthy New Year. There being no further business to transact, the meeting concluded at 8:13 p.m. The next City Council Meeting will be held on January 8, 2008 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road.

Respectfully submitted for approval
at the regular City Council Meeting of
January 8, 2008

Carol Bonner, City Clerk

Larry Franzella, Mayor